St. Barbara Church Pavilion Rental Policy

Facilities

- The rental agreement grants the renter the right to use the church pavilion and co-located restrooms. This includes the use of tables and chairs within the pavilion, garbage cans, tubs, fans, water, and electricity.
- No access to the church, social hall, office, or barn is permitted; nor any assets within these buildings.
- Parking is permitted in the church parking lot only. The field is not to be used for parking.

Respect

- This is parish property. Treat it like your own.
- Do not staple, nail, or a fix anything to the buildings or tables.   Masking tape may be used to hang decorations and secure table cloths to the tables.
- Do not disturb the grounds or landscaping. No cutting of trees or digging of holes. Tents may be erected and secured with stakes in the lawn. Please take care to repair holes from stakes.
- If using a sound system, the volume should be such so as not to negatively impact the neighbors or other functions on parish grounds.
- Observe all health, fire and safety regulations and laws. Gambling, sales of alcohol, or any other activity prohibited by law is prohibited. No fires are permitted.

Cleaned

- All garbage is to be removed and may be placed in the parish dumpster by the barn. Renters are responsible to bring their own garbage bags.
- All supplies provided by the renter and/or caterer are to be removed.
- Clean the tables, chairs, counters, and any supplies used prior to closing the pavilion.
- Clean both bathrooms before closing and locking them.
- Sweep the floors of both the pavilion and restrooms.

Organized

- Remove all items from the refrigerator and/or freezer.
- Return tables and chairs to their original locations.   Chairs should be stacked appropriately.
- Return all supplies to their proper locations.

Secured

- Close all garage doors and lock them.
- Make sure water is turned off.
- All appliances should be unplugged, except for the refrigerator and freezer.
- Turn out all lights.
- Lock and close the pavilion man-door.